

VETERANS MEMORIAL COMMITTEE

PRE-CONSTRUCTION MINUTES

July 7, 2011

Members present: Matt Leone, Larry Shultz, Wayne Stevenson, Pete Mulder, Lance Leber, John Melham, Rodney Potteiger, Randy Beam, Stacey Potteiger, Kurt Minnich, Keith Marston, Terri Martini.

The meeting convened at 5:00 pm with introductions. John Melham of Melham Associates staked out the site for offsets. He described the existing set of plans used and acknowledged that these were not prepared from a survey, and therefore with the lack of a benchmark, site placement was based on the architects renderings.

Grading will be the first work scheduled. Lance Leber, Hempt Brothers, Inc. indicated that his company would dig the footer first and pending the conditions with the drainage field, move back or at an angle.

Wayne Stevenson, owner of Weskem, is acting as the Committees agent to procure and process the steel and aluminum walls as well as the aluminum window frames and attachments for all (5) walls. He discussed the impact of snow/ice on the steel wall and the need to seal the top with a stainless steel plate and aluminum fasteners. The bottom of the wall calls for the installation of a drain and Matt Leone, Linn Architects, indicated that the sides of the wall could be left open. Additional discussion included the setting of the wall on concrete, with bolts installed through the sides, window and seal openings. Rivets will be welded into the walls, with a frame constructed for the metal sheets. The plans call for ½" plate at the bottom of the wall. Shop drawings are needed for the dimension of rivet openings and the frame. The architect indicated that he would review and approve these prior to actual production. Overlap of trades such as electrical for light fixtures above the windows will have to be coordinated. Mr. Stevenson will provide the production company with the plans and specifications on or before July 12 and advise the committee as to their capability to produce these.

Rodney Potteiger, R. J. Potteiger Construction Services, the project contractor inquired as to access to electrical power. The Township will provide a key to unlock the padlocked cable at the entrance to the park and the key to the electric service cabinet, immediately adjacent to the site. Randy Beam of Remco will provide a generator if needed. Hempt and Remco will coordinate labor for trenching the electric lines. A PA One Call will be placed prior to any work on site.

The Township will need to mark all known utilities and underground structures. Remco will provide all conduits and suggest companies to supply the fixtures as specified in the plans.

Lead times for the procurement of all items should be reported to Potteiger so a schedule can be established. Rodney Potteiger emphasized the need for frequent communications in order to synchronize the work efficiently. His company will store the bricks and plaques if need be. He indicated his preference for having these materials available as soon as possible for the convenience of scheduling the labor at the appropriate time.

The manufacturer of the medallions should provide instructions for fastening the seals to the walls. Mr. Stevenson indicated that he would be specifying 1/8" steel sheets with the rivet holes lazered and then the sides bent into all-shaped channel. There is an 8-week lead time for the lazer-etched windows.

Hempt Bros. will require a sequence of half and full days to grade the site. The Township must supply 270-yards of clean fill dirt on the date that the company is ready to grade the site.

Remco can provide an electrical rough in within a day.

Pennsy will be available as needed.

A question arose regarding warranty on workmanship for the walls. A suggestion was made to install a water line when trending the electric.

Mr. Leone will provide *Picture This on Granite* all necessary digital specifications for production of the polycarbonate windows. R. J. Potteiger will sign the order. The Township will complete the brick, plaque and marker orders.

The construction contract will be executed between R. J. Potteiger and the Township for \$169,000. A 2-week payment cycle will be established.

The meeting adjourned at 6:30 pm.